

CONTINUED MEETING OF THE JASPER COUNTY BOARD OF COMMISSIONERS
January 22, 2013

The Jasper County Board of Commissioners met this date at 8:30 A.M. in the Commissioners' Room, Suite 202, of the Jasper County Courthouse located at 115 West Washington Street, Rensselaer, Indiana, with the following members present: Kendell Culp, James A. Walstra and Richard E. Maxwell. Also present was Auditor, Kimberly K. Grow; Deputy Auditor, Donna J. Horner and the Highway Engineer/Supervisor, Jack R. Haberlin. Mr. Culp called the meeting to order and those present stood and recited the Pledge of Allegiance.

CLAIMS: Mr. Culp had a question regarding the claim for Morgan Stanley Smith Barney in the amount of \$217,160.00. Auditor Grow stated that this is the amount for the police pension. In response to a question from Mr. Walstra, Auditor Grow replied that the claim in the amount of \$13,392.00 to Kankakee-Iroquois Regional Planning is the Commissioners' funding for 2013. Mr. Culp had a question regarding the claim in the amount of \$120.00 to the Rensselaer Police Department. Auditor Grow stated that this amount covers the yearly maintenance of the fire alarm located within the Courthouse.

Other claims in question were those turned in by the Jasper County Fair Association for reimbursement of stone. After discussion, Mr. Culp stated that \$40,000.00 was budgeted within the County General Fund and \$20,000.00 was budgeted within the Cumulative Capital Development Fund for the Fair Association. Mr. Maxwell made a motion to approve the claims as presented. Mr. Walstra seconded and the motion carried.

PAYROLL CLAIM & ALLOWANCE DOCKET: Mr. Walstra made a motion to approve the Payroll Claim & Allowance Docket for the pay period ending December 31, 2012. Mr. Maxwell seconded and the motion carried.

MINUTES: Mr. Walstra made a motion to approve the Minutes of the Regular Meeting held on December 26, 2012 and the Minutes of the Regular Meeting held on January 7, 2013. Mr. Maxwell seconded and the motion carried.

AUTHORIZED SIGNERS OF JASPER COUNTY BUILDING CORPORATION: Mr. Maxwell made a motion to approve the "Authorized Signers of Jasper County Building Corporation" notifying Regions Bank that Kim Grow, County Auditor; Kendell Culp, County Commissioner; James A. Walstra, County Commissioner; and Richard E. Maxwell, County Commissioner are legally authorized officers or representatives of the Jasper County Building Corporation, as defined under the Trust Indenture dated as of July 1, 2007. Mr. Walstra seconded and the motion carried.

SRI TAX SALE SEMINAR: Permission was requested for Carla Anderson, Treasurer, Tammy McEwan, Deputy Treasurer, Kimberly K. Grow, Auditor, and one (1) Deputy Auditor to attend the SRI Tax Sale Seminar on Friday, March 15 in Indianapolis. The only cost will be mileage. Mr. Walstra made a motion to approve the request. Mr. Maxwell seconded and the motion carried.

CHILD SUPPORT / ISETS COMPUTER SYSTEM: Kimberly Hitchcock, IV-D Administrator, stated per letter that the Indiana State Division of Child Support Enforcement, in order to continue building a new ISETS computer system, will be having training in regards to document generation. The meetings will be held bi-monthly for the next six months in Indianapolis. Ms. Hitchcock plans to attend one session per month. The State of Indiana will reimburse the County for the expense at 100%. Mr. Maxwell made a motion to approve. Mr. Walstra seconded and the motion carried.

WTH ANNUAL USER CONFERENCE: Mary Scheurich, Director/Planning & Development, and Diane Hoyes, Deputy Auditor, would like permission to attend the WTH Annual User Conference on March 8 in Indianapolis. The registration fee is \$90.00 per person. Mr. Walstra made a motion to approve the request. Mr. Maxwell seconded and the motion carried.

CONTINUED MEETING OF THE JASPER COUNTY BOARD OF COMMISSIONERS
January 22, 2013

ANIMAL CONTROL BOARD / APPOINTMENT: Mr. Maxwell made a motion to reappoint Cole Buschman to a two (2) year term on the Animal Control Board. Mr. Walstra seconded and the motion carried.

ALCOHOLIC BEVERAGE COMMISSION / APPOINTMENT: Mr. Walstra made a motion to reappoint Craig L. Stevens to a one (1) year term on the Alcoholic Beverage Commission. Mr. Maxwell seconded and the motion carried.

EMERGENCY MANAGEMENT / APPOINTMENT: Mr. Maxwell made a motion to reappoint Karen K. Wilson as the Civil Defense / Emergency Management Director. Mr. Walstra seconded and the motion carried.

JASPER COUNTY HOSPITAL ASSOCIATION / APPOINTMENT: Mr. Maxwell made a motion to reappoint Rich Arnold and Steve Bailey to a four (4) year term on the Jasper County Hospital Association. Mr. Walstra seconded and the motion carried.

WATER & SEWER BOARD / APPOINTMENT: Mr. Maxwell made a motion to reappoint James A. Walstra to a three (3) year appointment on the Water & Sewer Board. Mr. Culp seconded and the motion carried.

REQUEST FOR QUALIFICATIONS OF ENERGY SERVICE PROVIDERS: Requests for Qualifications (RFQ) of energy service providers were accepted at 9:00 a.m. A qualified provider will be selected for the purpose of implementing energy efficiency projects and will develop and prepare a Guaranteed Energy Savings Contract pursuant to the guidelines set forth in Indiana Code IC 36-1-12.5. One (1) proposal was received from Emcore Construction Services.

JOB DESCRIPTIONS / UPDATE: Auditor Grow reported that the updated job descriptions are almost complete and should be ready for approval by the February meeting. We are still working on finalizing the E-911 Coordinator's description.

BOARD MEMBER PAY / UPDATE: Auditor Grow reported that an e-mail was recently received from the State Board of Accounts stating that Board Members should be paid through payroll.

MAXIMUS / SERVICES: Auditor Grow reported that she recently met with a representative from Maximus regarding the homestead exemption forms. Ms. Grow stated that the Auditor's Office has been taking care of these forms in-house and currently only have approximately 380 that are outstanding. Judge Potter also met with a representative regarding the Title IV-D Incentive money.

ICE ISSUE / COURTHOUSE ROOF: Mr. Haberlin reported that he did email Chris Baker, Etica, regarding the ice situation. We are still researching that issue. Do you think the new slate created the ice? Mr. Maxwell replied that he doesn't know. It was big chunks of ice – not small icicles. The issue was at the north and south entrances where the flat roofs are located.

CELL PHONE UPGRADE / REQUEST: Mr. Haberlin requested permission to upgrade his cell phone and service at his own personal expense. He has already spoken with Bill Batley, IT. The Commissioners approved.

COUNTY PARKING LOT: Auditor Grow stated that several items such as staples have been found in the employee parking lot since the roof construction project. Mr. Haberlin will have one of the Highway employees run a magnet through the gravel.

INNKEEPERS TAX / UPDATE: Kevin Kelly, Economic Development Director, gave an update on the innkeeper's tax. The Commissioners have the responsibility to appoint the Tourism Commission. The staff from the South Shore Visitor's Bureau will be coming down on Thursday to take a tour of Jasper County; primarily, Jasper County's current and potential attractions. They will then give a presentation to the Commissioners on February 19. Revenue from the tax should begin to come in around February 20.

CONTINUED MEETING OF THE JASPER COUNTY BOARD OF COMMISSIONERS
January 22, 2013

REQUEST FOR QUALIFICATIONS OF ENERGY SERVICE PROVIDERS CON'T: Referring to the Request for Qualifications that was opened earlier in the meeting, Kurt Stevens, KB Solutions, explained that Emcore will come back with a proposal that has all the contract amounts, energy payback, etc. including the energy guarantee. Mr. Stevens expressed his interest in representing the Commissioners with the project. Mr. Maxwell made a motion to accept the Statement of Qualifications from Emcore. Mr. Walstra seconded and the motion carried. Mr. Stevens will contact Emcore and request a step-by-step list of what will be going on.

At this time, there was a short break.

SICK LEAVE BANK: Auditor Grow reported that we will have approximately 290 days within the sick leave bank by the end of this month. Discussion took place regarding possibly freezing the contribution limit at 300 days. There is currently no policy regarding the maximum amount of days. There is a policy regarding the minimum amount which is not to fall below 50 days.

GOOGLE MAPS / APPROVAL TO CORRECT: In regards to some recent issues with NIPSCO deliveries, Mr. Haberlin stated that Alan Shank, Surveyor's Office, has an account that allows him to communicate and make corrections to Google maps. Mr. Haberlin would like for the Commissioners to give Mr. Shank permission to make corrections as needed. Mr. Maxwell made a motion to allow Alan Shank to correct the Google map coordinates in regards to the issues that NIPSCO is experiencing with deliveries being taken to the wrong address. Mr. Walstra seconded and the motion carried.

COUNTY VEHICLE: Carla Anderson, Treasurer, stated that Sheriff Terry Risner will have a vehicle available in February that can be used by county employees to attend meetings, training sessions, etc. Mrs. Anderson asked if the Commissioners would consider allowing the use of this car rather than having to drive our personal vehicles all of the time? Kim Grow, Auditor, stated that Sheriff Risner did state that the vehicle would need to be painted so that it would not resemble a police car. Further discussion took place. Mr. Maxwell made a motion to allow the use of the vehicle on a trial basis. Mr. Walstra seconded and the motion carried.

There being no further business, Mr. Walstra made a motion to adjourn. Mr. Maxwell seconded and the motion carried.

JASPER COUNTY BOARD OF COMMISSIONERS:

Kendell Culp, President

James A. Walstra, Vice President

Richard E. Maxwell, Member

ATTEST:

Kimberly K. Grow, Auditor of Jasper County

CONTINUED MEETING OF THE JASPER COUNTY BOARD OF COMMISSIONERS
January 22, 2013

* * * * *